

NHADACA

Annual Report 2020

President's Report



2020 started with enthusiasm for a year of growth, opportunities and plans for expansion, then so much changed as the pandemic became a reality.

NHADACA had initiated virtual training in late 2019 to enhance remote learning. In March, in response to the COVID pandemic, we were well-poised to transition to a fully virtual format. Nine months later quality training is still offered in a safe manner.

A special meeting of the Board was held in April to approve the budget and address COVID-related changes such as personnel policies, remote work and funding priorities. Modifications to the by-laws were discussed regarding Board meetings on a remote platform. This and other changes will be voted on by the full membership at the annual meeting.

The Personnel Committee has been exploring options on retirement plans for employees. The Ethics Committee has been furthering efforts and offering training regarding clinician well-being; and the Public Policy Committee has been monitoring legislation in a totally new way.

As I come to the end of my term as President, I wish to thank the board for their support these past two years, and to thank Dianne and her staff for their dedication to the mission of NHADACA.

Alex Hamel, MA, MLADC

Executive Director's Report



How crazy has this year been? On January 1st, I thought the year would be so different than it actually turned out! We were fully-staffed, working on a 3-year strategic plan, having just hired a new administrative assistant, and diligently accomplishing multiple contracts and projects.

Then, 2 staff give their notice, the Covid-19 pandemic hits and all remaining staff transition to working from their homes. The 3-year strategic plan got set aside for plans of getting through the week, then the next week. All trainings were either cancelled or rescheduled to a Zoom format within 4-days. There were discussions about contracting that fluctuated from posting of a new RFP, to cancelling the RFP and extending the contacts, then re-posting the RFP but allowing 20 trainings to be rescheduled over the summer to meet deliverables.

We did it! We completed two large State subcontracts during a pandemic while short-staffed! While also submitting a training RFP proposal, researching and securing new general liability coverage, switched our emails to a new system, finishing data entry for our new custom LMS, conducting 3 rounds of hiring for a training director, and rewriting several policies and updating our personnel manual and succession plan.

With all of this happening in 2020—I can't wait to see what is in store in 2021! Right now I know it includes a new 3-year strategic plan!

Dianne P. Castrucci, MEd, MLADC



The NH Alcohol & Drug Abuse Counselors Association (NHADACA)
130 Pembroke Road, Suite 100, Concord NH
603-225-7060 / Fax: 603-589-1191 / nhadaca.org

Our Donors & Supporters

We'd like to thank the more than sixty donors and supporters who helped us supply scholarship funds to professionals, improve our services and online training options, and provide trainings for the substance use continuum of care.

We especially appreciate the JSI Research & Training Institute/NH Center for Excellence staff for all of their support and partnership with NHADACA as a subcontractor for the past 5 years. We have enjoyed and valued this partnership immensely.

2020 Accomplishments

- **Hired 2 new staff:** Foad Afshar, Training Director & Stephanie Bean, Administrative Assistant
- **Completed data-entry** for our Learning Management System (LMS)
- **Pivoted on a dime** while short-staffed to provide live, remote trainings within 4 days. Our last in-person training was March 14, 2020 and our first virtual training was March 19, 2020.
- **Learned Zoom!** Thank you to our trainers and participants that braved Zoom when it was still new to all of us!
- Provided a total of **96 trainings**, held both in-person and virtual
- Processed **3,420 registrations** and hosted 2,289 attendees...and counting!
- Held two trainings to further our **clinician well-being initiative**
- **Each staff member** learned new software applications this year including Zoom, website editing, the learning management system, new email processes, how to connect to the office remotely and many other applications.
- Continued providing **high quality training and support services** for our profession!

Financial Position, November 2020:

ASSETS

Current Assets	
Total Checking/Savings	186,393.75
Other Current Assets	8,905.62
Total Current Assets	195,299.37
Fixed Assets	
Furniture and Equipment	76,551.59
Accumulated Depreciation	-61,169.89
Total Fixed Assets	<u>15,381.70</u>
TOTAL ASSETS	<u>210,681.07</u>

LIABILITIES & EQUITY

Liabilities	
Total Liabilities	1,430.80
Equity	
Opening Balance Equity	149,094.70
Unrestricted Net Assets	84,410.14
Net Income	-24,254.57
Total Equity	209,250.27
TOTAL LIABILITIES & EQUITY	<u>210,681.07</u>

In 2020 we completed 2 major subcontracts and secured 2 new training contracts. We received a Nonprofit Emergency Relief Fund grant for \$24,279.75. Fundraising reduced drastically from \$18,012.30 in 2019 to \$4,176.34 in 2020. Thank you to our donors and supporters!



Lindsey Ducharme, LADC
Treasurer

Visit NHADACA.org for more information on our work!

NHADACA's mission is to provide quality education, workforce development, advocacy, ethical standards and leadership for addiction professionals. We empower efforts in prevention, treatment and recovery.